

MEMORANDUM FOR: Deputy Director (Support)

THROUGH: Comptroller

SUBJECT: Financing the Personal Services Costs of Office of
Logistics Personnel Engaged in External Training

REFERENCE: Memorandum to the Chairman of Logistics Career
Board from the Director of Personnel, subject:
Exemption of employees in External Training from
Staff Ceiling, dated 10 October 1956

1. This memorandum contains a recommendation submitted for DD/S approval. Such recommendation is contained in paragraph 5.

2. During the past two years, this Office has averaged two key employees in external training, and in accordance with reference memorandum, the employees have not been charged against Office of Logistics ceiling. It is our belief that these external training programs offer unique advantages for raising the standards of our personnel and this Office desires to have its employees continue to participate.

3. The Office of Logistics, primarily because of the return of personnel from overseas without replacement, is over its established personnel ceiling; and, in spite of our efforts which have been set forth in separate memoranda to your Office, there is every indication that this situation will continue. This difficulty is further compounded by the fact that those personnel in external training must be replaced in their positions while in training, which, in effect, means that in certain key positions two personnel are occupying the same job, one of which is charged against ceiling and the other not.

4. Under Agency procedures this Office cannot budget for the salaries of personnel in excess of ceiling, nor can we budget for certain personnel not counted against ceiling. These procedures ignore the fact that there is a segment of personnel, i.e., those in external training for whom no provision is made for salary payments. As the Office of Logistics personnel in external training are GS-14

COPIES
3001180775

SUBJECT: Financing the Personal Services Costs of Office of Logistics
Personnel Engaged in External Training

or above, and the average time of training is nine (9) months, the amount of monies involved approximates \$20,000 per year.

5. It is recommended that this Office be given permission to budget for the salaries of personnel engaged in external training; or, if this is not feasible, that provision be made for financing the salaries of such personnel from a central fund such as one to be established in the Office of Training. Furthermore, since it is assumed that this problem is not unique to Logistics, it is suggested that other Agency components faced with a similar situation be granted the same privilege.

JAMES A. GARRISON
Director of Logistics

The recommendation in paragraph 5 is approved.

Date

L. K. WHITE
Deputy Director
(Support)

Distribution:

Orig. - D/L
2 - DD/S
① - Comptroller
1 - OL Official File
1 - OL/AS/B&F
1 - D/L Hold
1 - O P

OL/AS: [REDACTED] (19 Aug 58)

25X1A9a